

FTMS West Inclement Weather Plan

The following plan is accompanied by the diagram on our web site. Please note that while we anticipate the inclement weather plan will increase the traffic process, it is done with the number one priority of keeping every child safe. Thank you for the patience and cooperation of so many parents. You and your child are making things work! We appreciate you!

The following information is a narrative description of the process.

1. Parents continue to enter the WEST entrance.
2. ALL vehicles will turn to the immediate right and then left to follow the YELLOW arrows down the first two lanes (named W1 and W2).
3. Cars will queue through "The Lanes" as noted on the diagram. Please use caution as you are performing the U-Turns.
4. As cars approach the front of the building, noted by the "Alternate Lines", drivers will need to allow traffic to alternate turning RIGHT to proceed to "The Horn".
5. Cars will follow the YELLOW path around the building to "The Horn".

NOTE: NO STUDENTS ARE TO BE DROPPED OFF OR PICKED UP IN THE FRONT OF THE BUILDING WHEN THE INCLEMENT WEATHER TRAFFIC PATTERN IS IN EFFECT.
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6. Drop Off (AM Process)

- a. Students will disembark at "The Horn" following signals from staff members to do so.
- b. Drivers will exit "The Horn" as they typically would; right for EAST bound exit and left for WEST bound exit.
- c. Please note to facilitate this process, the buses will be parking in parallel to "The Horn Traffic"
- d. You do NOT need to place your number placard (see below) in your window for drop off.

7. Pick Up (PM Process)

- a. **Hang your placard number from your rear view mirror.**
 - i. This is a change from previous communication based on a test run on 8/27.
- b. Your placard number will be radioed in to the building from the Alternate Lanes turning point. Students will listen for their number over the PA and we are working on getting a visual prompt to them as well via our electronic bulletin board.
- c. Any student that rides in your car will then be released from the classroom to meet you at "The Horn".
- d. The re-queue process will still be in effect.
- e. Drivers will exit "The Horn" as they typically would; right for EAST bound exit and left for WEST bound exit.

8. Communication Regarding the Inclement Weather Plan

- a. FTMS West will use ConnectEd, our web site, Infinite Campus and Facebook to give parents notification that the Inclement Weather Plan is in effect.
- b. You will also notice it by the change in the entry pattern as the standard entrance to "The Horn" will be blocked by cones.